

BJA Student, Teachers, and Officers Preventing (STOP) School Violence Program – *Training #1:* Federal Grant Portals and Registrations

January 20, 2025

Julie Assel, GPC, CGMS, Assel Grant Services

Meet Your Facilitator



- Over 20 years of writing and managing federal and state grants at the intersection of education, mental health, safety, and social emotional learning
- Written over \$145 million in awarded grants in the last 20 years
- Former reviewer for the Missouri Department of Elementary and Secondary Education. Former Grant Coordinator for the Kansas City, Missouri School District
- Credentialed Grant Professional (GPC), Certified Grants Management Specialist (CGMS)
- Approved Trainer from the Grant Professionals Association, regularly presenting grant related trainings through national, state, and local associations, organizations, and partners

Learning Objectives

- How to register for the System for Award Management (SAM)
- How to register for Grants.gov
- How to register for the Department of Justice JustGrants System

System for Award Management (SAM)

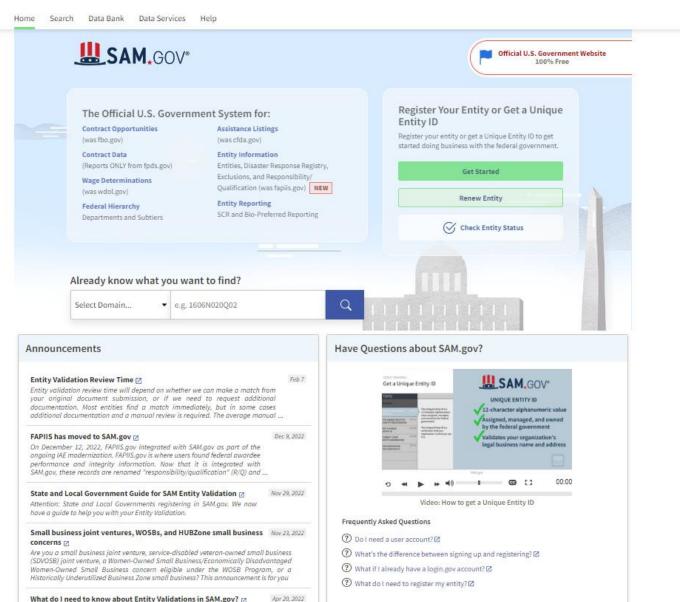


Purpose and History of SAM and Acronyms

- CCR/FedReg Central Contractor Registration/Federal Agency Registration
- CFDA Catalog of Federal Domestic Assistance
- FBO Federal Business Opportunities
- FPDS-NG Federal Procurement Data System Next Generation SRS/FSRS Electronic Subcontracting Reporting System/FFATA Subaward Reporting System
- ORCA Online Representations and Certifications Application
- EPLS Excluded Parties List System of the General Services Administration (GSA)
- PPIRS/CPARS/FAPIIS Past Performance Information Retrieval System/Contractor Performance Assessment Reporting System/Federal Awardee Performance and Integrity Information System
- WDOL Wage Determinations Online Performance Information

Resources on SAM.gov

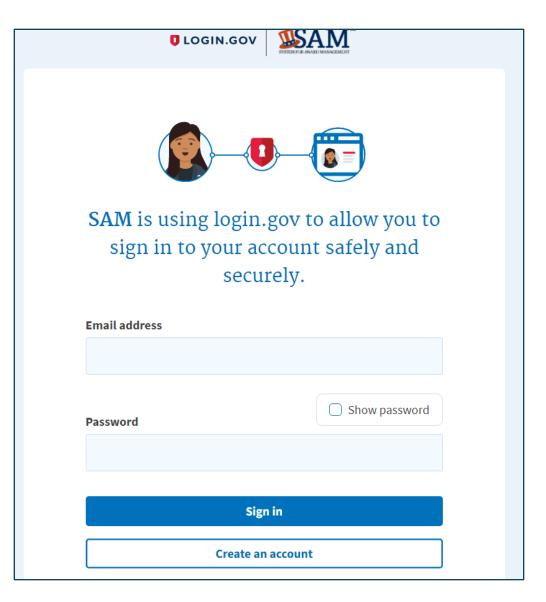
- FAQ in lower right
- Green "Get Started" button for new entity registration, which we will talk about more in depth in a few minutes



- Signing up" means creating an account for a person and setting up a profile on SAM.gov. User account credentials are managed by Login.gov, a service that allows you to sign into many federal government websites with one set of credentials.
- * "Registering" means registering an entity to do business with the government on SAM.gov.
- You must sign up and sign into your account to use many of the features of SAM.gov, such as searching or updating an entity's registration.
- You must register your entity to be able to apply for grants from the federal government.

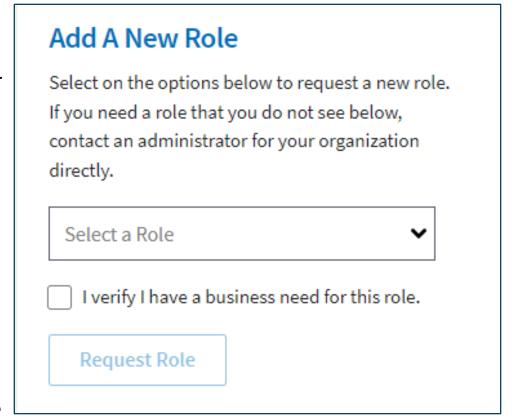
Signing up: Creating an Account

- Login.gov
 - Provides secure, two-factor authenticated access to multiple federal systems
 - www.sam.gov and click "Sign In" button in upper right
 - Select "Create an account"
 - Use the primary email to be associated with all these accounts
 - Use a cell phone associated with these accounts
 - Consider selecting a second authentication method such as backup codes



Signing up: Creating an Account

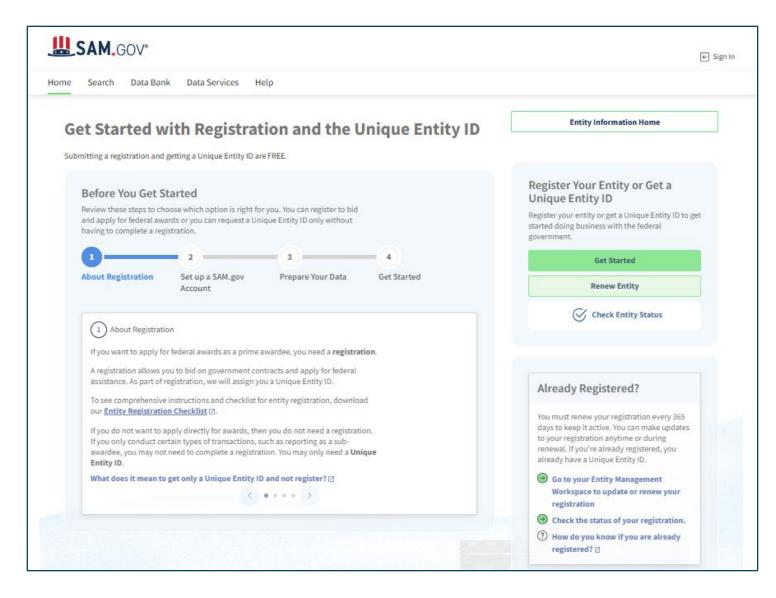
- After you create your new Login.gov account, the system will send you back to SAM.gov to complete the remaining steps to set up your profile.
- Once you have created your profile, you will be able to request roles with your entity.
- The Add A New Role section is in the lower right-hand portion of the Workspace screen.

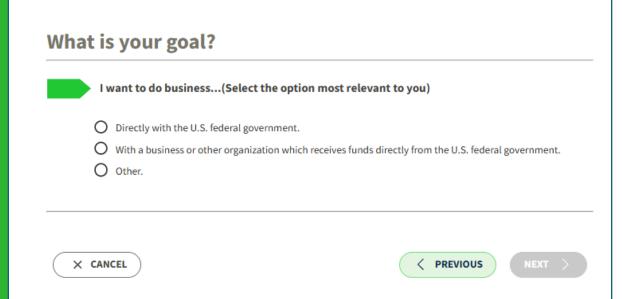


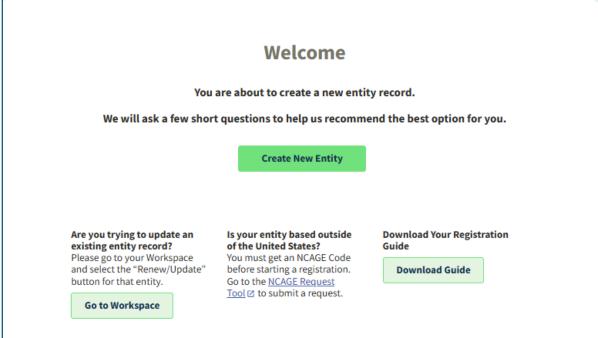
Signing up: Creating an Account: Roles

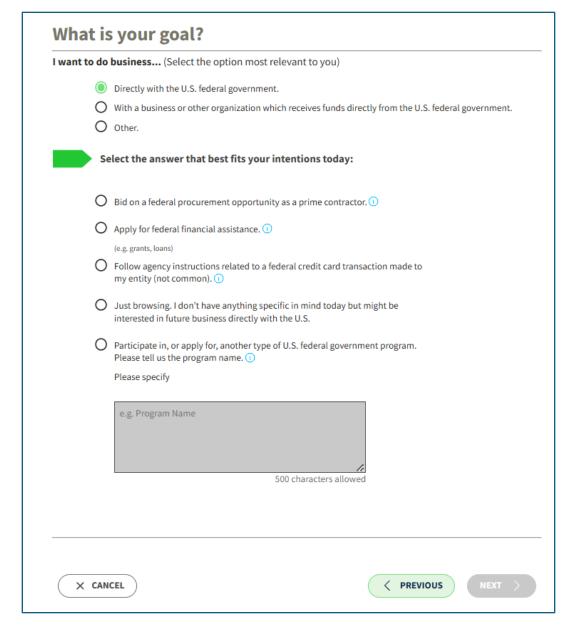
- Entity Administrator
 - The first user to create an organization's registration will automatically be assigned this role
 - You should assign this role to at least one additional user, so that if someone leaves the organization, the registration and users can still be accessed and maintained
 - It cannot be requested in SAM, only assigned
 - If no current administrator exists, an Entity Administrator Appointment Letter must be submitted to SAM
 - Has full access to manage other users and manage/update/delete registration
- ❖Data Entry
 - Manage/update registration
- Viewer
 - Cannot update organization's registration; view/search only

- From the Home screen, select the green "Get Started" button.
- Before you start, read through the 4 steps.
- Download and read the Entity Registration Checklist.
- Click the green "Get Started" button again.
- Register, don't just get a UEI, if you want to apply for Federal Grants.



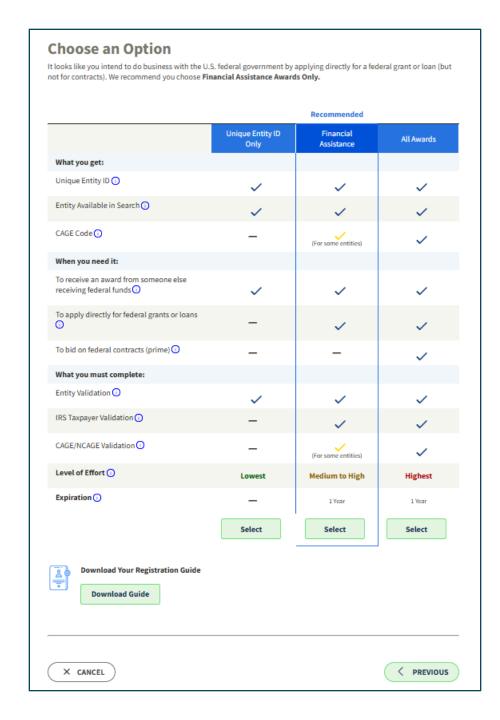


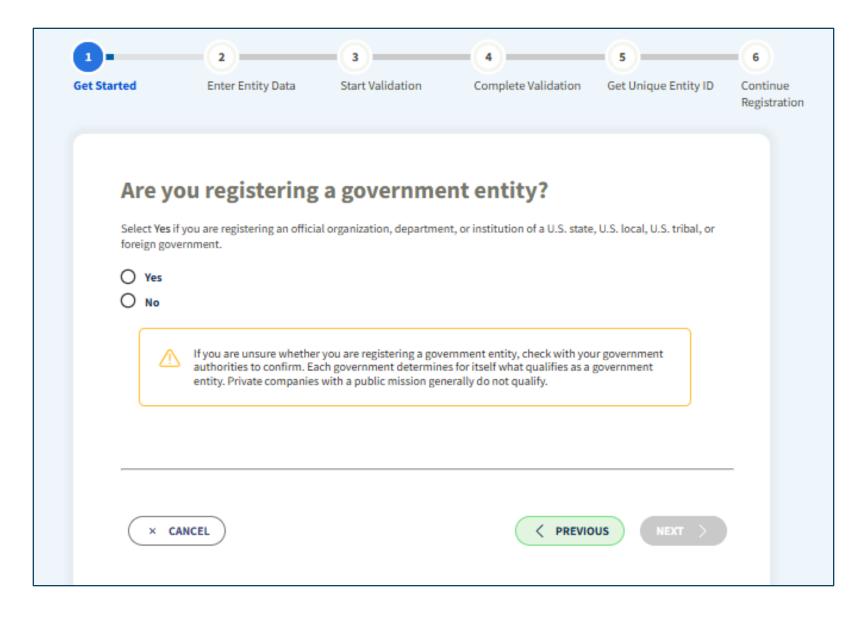




Federal government Federal Hierarchy (Optional) Enter Code or Name U.S. state or territory government or office Local government office, i.e., of a county or a city Tribal government or office A company or business Hospital system or healthcare organization (for profit or non-profit) Non-profit organization University or research facility (for profit or non-profit) Industry group, professional association, trade publication, etc. APEX Accelerators (formerly known as PTACs) I decided on my own None of the above Please specify e.g. Program Name	Only	y select the primary source.	
Enter Code or Name U.S. state or territory government or office Local government office, i.e., of a county or a city Tribal government or office A company or business Hospital system or healthcare organization (for profit or non-profit) Non-profit organization University or research facility (for profit or non-profit) Industry group, professional association, trade publication, etc. APEX Accelerators (formerly known as PTACs) I decided on my own None of the above Please specify	•	Federal government	
U.S. state or territory government or office Local government office, i.e., of a county or a city Tribal government or office A company or business Hospital system or healthcare organization (for profit or non-profit) Non-profit organization University or research facility (for profit or non-profit) Industry group, professional association, trade publication, etc. APEX Accelerators (formerly known as PTACs) I decided on my own None of the above Please specify e.g. Program Name	Fede	eral Hierarchy (Optional)	
Local government office, i.e., of a county or a city Tribal government or office A company or business Hospital system or healthcare organization (for profit or non-profit) Non-profit organization University or research facility (for profit or non-profit) Industry group, professional association, trade publication, etc. APEX Accelerators (formerly known as PTACs) I decided on my own None of the above Please specify e.g. Program Name	Ent	ter Code or Name	
Tribal government or office A company or business Hospital system or healthcare organization (for profit or non-profit) Non-profit organization University or research facility (for profit or non-profit) Industry group, professional association, trade publication, etc. APEX Accelerators (formerly known as PTACs) I decided on my own None of the above Please specify e.g. Program Name	0	U.S. state or territory government or office	
Tribal government or office A company or business Hospital system or healthcare organization (for profit or non-profit) Non-profit organization University or research facility (for profit or non-profit) Industry group, professional association, trade publication, etc. APEX Accelerators (formerly known as PTACs) I decided on my own None of the above Please specify e.g. Program Name			
Tribal government or office A company or business Hospital system or healthcare organization (for profit or non-profit) Non-profit organization University or research facility (for profit or non-profit) Industry group, professional association, trade publication, etc. APEX Accelerators (formerly known as PTACs) I decided on my own None of the above Please specify e.g. Program Name	_	*	
A company or business Hospital system or healthcare organization (for profit or non-profit) Non-profit organization University or research facility (for profit or non-profit) Industry group, professional association, trade publication, etc. APEX Accelerators (formerly known as PTACs) I decided on my own None of the above Please specify e.g. Program Name	ン つ		
Hospital system or healthcare organization (for profit or non-profit) Non-profit organization University or research facility (for profit or non-profit) Industry group, professional association, trade publication, etc. APEX Accelerators (formerly known as PTACs) I decided on my own None of the above Please specify e.g. Program Name	_	That government of office	
Non-profit organization University or research facility (for profit or non-profit) Industry group, professional association, trade publication, etc. APEX Accelerators (formerly known as PTACs) I decided on my own None of the above Please specify e.g. Program Name	\sim		
University or research facility (for profit or non-profit) Industry group, professional association, trade publication, etc. APEX Accelerators (formerly known as PTACs) I decided on my own None of the above Please specify e.g. Program Name	$\frac{1}{2}$		
Industry group, professional association, trade publication, etc. APEX Accelerators (formerly known as PTACs) I decided on my own None of the above Please specify e.g. Program Name	ン つ		
APEX Accelerators (formerly known as PTACs) I decided on my own None of the above Please specify e.g. Program Name	_	- Inversity of research facility (for profit of non-profit)	
None of the above Please specify e.g. Program Name	C	Industry group, professional association, trade publication, etc.	
None of the above Please specify e.g. Program Name	\circ	APEX Accelerators (formerly known as PTACs)	
Please specify e.g. Program Name	О	I decided on my own	
e.g. Program Name	О		
16			
500 characters allowed		e.g. Program Name	
500 characters allowed			
500 characters allowed			
		500 characters allowed	

- Most nonprofit organizations will choose to register for Financial Assistance only.
- Allows an organization to apply for federal grants, but requires less information in the registration process than All Awards





Register a Government Entity

Select your entity type

Please select:

U.S. State Government

Any state of the United States, the District of Columbia, the Commonwealth of Puerto Rico, U.S. Virgin Islands, Guam, American Samoa, the Commonwealth of the Northern Mariana Islands, and any agency or instrumentality thereof exclusive of local governments.

U.S. Local Government

Any unit of government within a state, including a county; borough; municipality; city; town; township; parish; local public authority, including any public housing agency under the United States Housing Act of 1937; special district; school district; intrastate district; council of governments, whether or not incorporated as a nonprofit corporation under State law; and any other agency or instrumentality of a multi-, regional, or intrastate or local government.

Tribal Government

Any Indian tribe, band, nation, or other organized group or community, including any Alaska Native village or regional or village corporation as defined in or established pursuant to the Alaska Native Claims Settlement Act (43 U.S.C. Chapter 33), which is recognized as eligible for the special programs and services provided by the United States to Indians because of their status as Indians (25 U.S.C. 450b(e)). See annually published Bureau of Indian Affairs list of Indian Entities Recognized and Eligible to Receive Services.

- Foreign Government
 - (1) A foreign government or foreign governmental entity;
 - (2) A public international organization, which is an organization entitled to enjoy privileges, exemptions, and immunities as an international organization under the International Organizations Immunities Act (22 U.S.C. 288-288f);
 - (3) An entity owned (in whole or in part) or controlled by a foreign government; or
 - (4) Any other entity consisting wholly or partially of one or more foreign governments or foreign governmental entities.

You will be registering the following:





Any unit of government within a state, including a county; borough; municipality; city; town; township; parish; local public authority, including any public housing agency under the United States Housing Act of 1937; special district; school district; intrastate district; council of governments, whether or not incorporated as a nonprofit corporation under State law; and any other agency or instrumentality of a multi-, regional, or intrastate or local government.



Purpose of Registration: **Financial Assistance Awards**



Apply for grants and loans, as described by 2 CFR 200 ☑.

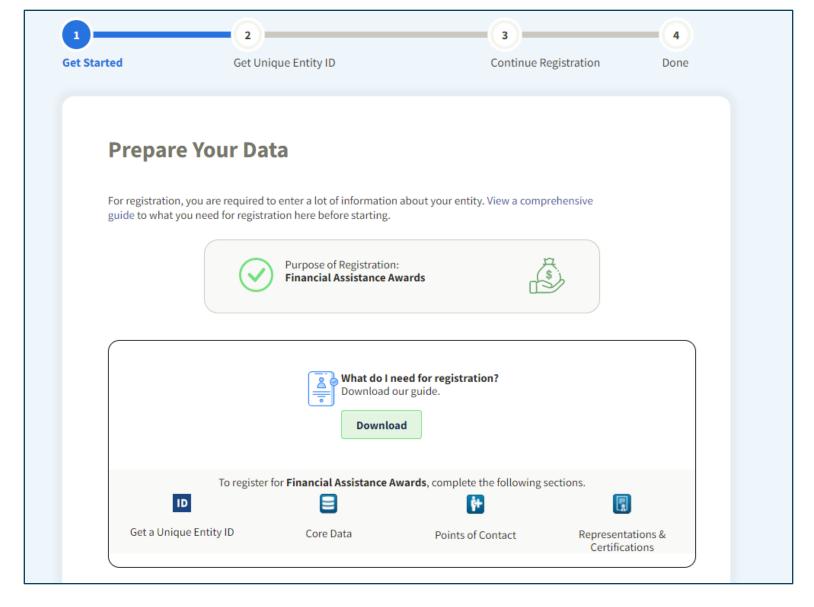


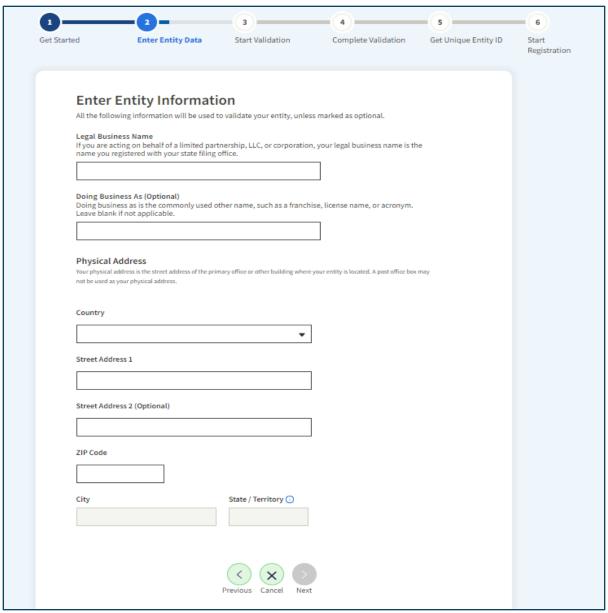
Download Your Registration Guide

Download Guide









Validation

You Are About to Validate Your Entity

What is validation? (i)

The information you provide here will be used throughout the federal government. Make sure that your information is current and correct.

Before you get started, make sure you can officially document your entity's

- Physical address (no P.O. boxes or virtual offices)
- Start year ☑
- National identifier (non-U.S. entities only)
- Country or state of incorporation, if applicable

Some entities may need to provide documentation to complete validation, which will take additional time to process.

☐ I can provide **official documentation**, if necessary, to validate my entity.



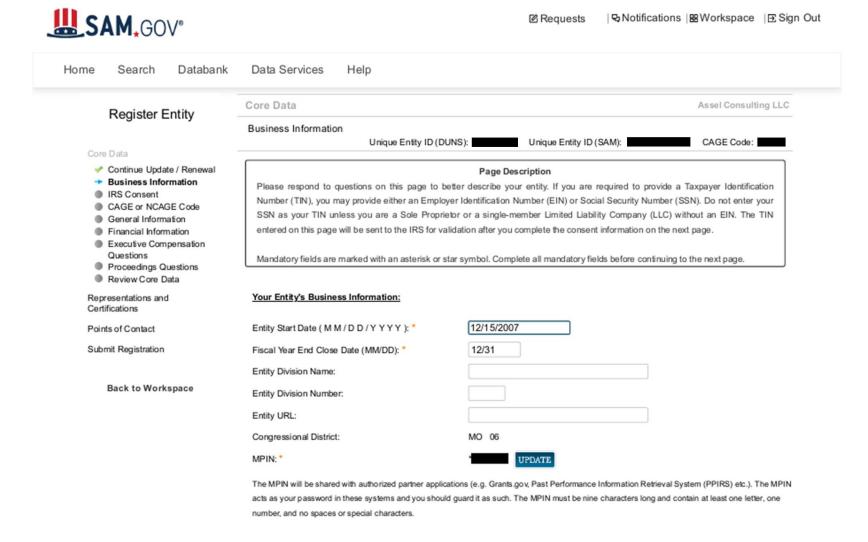
Download Your Registration Guide

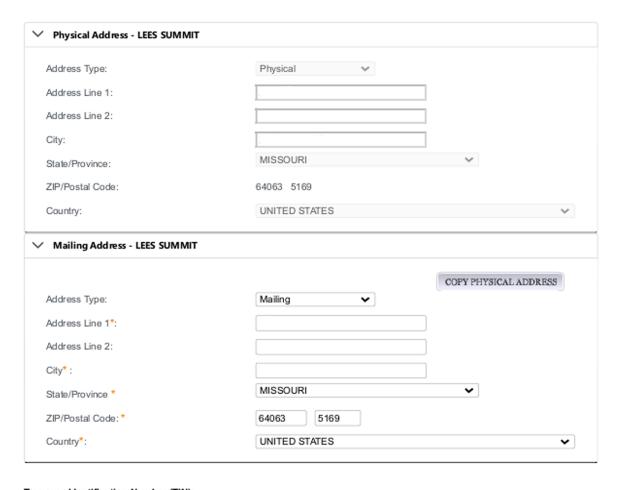
Download Guide

PREVIOUS

- Once entity address is validated, you will have the option to include your entity in public SAM searches
- The UEI will be assigned
- Then you can continue with the entity registration process

Request Unique Entity ID You have validated the following entity. VALIDATED ENTITY Include in public search This means your registration status, legal business name, physical address, and other non-sensitive information can be displayed on SAM.gov to any authenticated user. If you feel the public display of your basic entity information poses a security threat or danger to you or your organization, you can restrict the public viewing of your registration record in SAM.gov by deselecting the checkbox. If you choose to restrict your information from public view, it will also not be visible to other non-federal entities or state and local governments who may wish to do business with you. Certain programs may require you to be included in public search. Either way, your non-sensitive entity information remains available to federal government users and is available through public data services. Learn more about SAM.gov public search. Before requesting your Unique Entity ID, please certify under penalty of law that you are authorized to conduct transactions for this entity to reduce the likelihood of unauthorized transactions. Then select Receive Unique Entity ID. I certify that I am authorized to conduct transactions on behalf of the entity.





Taxpayer Identification Number (TIN):

Select your TIN Type. Most entities who pay U.S. taxes select Employer Identification Number (EIN). If you don't have one, you can request an EIN online from the IRS for free. If you are a Sole Proprietor or a single-member Limited Liability Company (LLC), you may select Social Security Number



TIN Match Instructions:

Provide the Taxpayer Information required for the most current tax year reported for this entity.

Your Taxpayer Name may be different than the entity's Legal Business Name. However, the Taxpayer Name must exactly match the name the IRS has on file for your entity's TIN according to its most recent tax return.

For questions about your EIN, please call the IRS at 1-866-255-0654. For questions about your SSN, please call the Social Security Administration at 1-800-772-1213.

Provide Taxpayer Information:

Taxpayer Name*:	Assel Consulting LLC		
Use only letters, numbers, spaces, hyphens (Name.	(-), and ampersands (&). Omit any	other special characters that	are part of your Taxpayer
Taxpayer Identification Number (TIN):			
Taxpayer Address:		COPY MAILING ADDRESS	COPY PHYSICAL ADDRESS
Address Line 1*:			
Address Line 2:			
City*:			
State/Province*:	MISSOURI	~	
ZIP/Postal Code*:			
Country*:	UNITED STATES		•
Type of Tax:	Applicable Federal Tax		
Tax Year (Y Y Y Y)*: (Insert Most Recent Tax Year)			
Name of Individual Executing Consent*:	Julie A Assel		
Title of the Individual Executing Consent*:	President/CEO		
Signature*:	Enter your M	PIN here	

Register an Entity LSAM,GOV*



Register Entity		Core Data	SOUTH CENTRAL MENTAL HEALTH COUNSELIN CENTER, INC	
	Update / Renewal	CAGE Code	Unique Entity ID: CAGE Code:	
✓ IRS Con		The Commercial and Government E	Page Description Intity (CAGE) Code is a five-character, alpha-numeric identifier assigned to entities located in the	
	CAGE or NCAGE Code United States and its outlying areas by the Defense Logistics Agency (DLA) CAGE Program. All registrations in SAM go through			
_	If your entity already has a CAGE Code, provide it on this page. SAM will check to see if you entered a valid CAGE Code. If you want to search for CAGE Code information, go to the <u>DLA CAGE website</u> . If you do not have a CAGE Code, one will be assigned by the			
	I Information	DLA CAGE Program after you submit your entity registration. Mandalan fields are marked with an exterior are the symbol. Complete all mandalans fields before configuring to the past age.		
 Executive Question 	ve Compensation ns	Mandatory fields are marked with an asterisk or star symbol. Complete all mandatory fields before continuing to the next page.		
	lings Questions Core Data	Does your entity already have a CAG		
Assertions	Core Data	Code you entered. Once you select S	DLA CAGE database for the Legal Business Name and Physical Address associated with the CAGE learch, the page will reload and display any available match. This information is only displayed to help	
Representation Certifications Points of Conta		CAGE Code:	AGE Code. If you do not want to use this CAGE Code, select Clear. SEARCH CLEAR	
Submit Registra		Details returned from U.S. CAGE d	atabase:	
Back to Workspace		Legal Business Name Address Line 1 City, State/Province ZIP Country	USA	

| Solutifications | See Workspace | E Sign Out

Core	Data					
Continue Update / Renewal		Page Description				
*	Business Information	Please describe the entity you are registering. Use the drop-down menus and check boxes to make your selections.				
*	IRS Consent	Mandatory fields are marked with an asterisk or star symbol. Complete all mandatory fields before continuing to the next page.				
*	CAGE or NCAGE Code	Country of Incorporation: * UNITED STATES				
+	General Information			•		
	Financial Information	State of Incorporation: *	MISSOURI		•	
•	Executive Compensation Questions					
	Proceedings Questions	Entity Security Level:	Not Applicable	•		
	Review Core Data	Highest Employee Security Level:	Not Applicable	~		
	esentations and ications	Entity Type:				
	s of Contact	You categorized your entity as: Business	or Organization. Further describe y	your entity by s	selecting the relevant business types.	
Subm	nit Registration	Institution Type: Does your entity qualify as one of the following institution types? If none of these apply, select Not Applicable.				
-	Back to Workspace	Not Applicable	•			
		Disadvantaged Business Enterprise: Is your entity certified by a state certifying No ✓	agency as a Department of Transpo	ortation Disadv	antaged Business Enterprise?	
Native Ameri		Native American Entity Type:				
		If your organization is a Federally Recogni	ized Native American Entity, choose	all that apply:		
		☐ Alaskan Native Corporation Owned Fi	irm			
		American Indian Owned				
		☐ Indian Tribe (Federally Recognized)				
		Native Hawaiian Organization Owned	Firm			
		☐ Tribally Owned Firm				

Manufacturer of Goods, you may also make on	oply to your entity? If none of these apply, select Not Applicable. NOTE: If you are a e other selection. First select Manufacturer of Goods, then another drop down box will
display for your next selection. Limited Liability Company (if applicable)	•
Entity Structure: What is the form of your entity as defined by the Corporate Entity, Not Tax Exempt	BIRS? *
Profit Structure: What is your entity's profit structure?	
Socio-Economic Categories:	Float the current status of your onlike If applicable your small husiness status will
automatically be derived from the receipts, num	flect the current status of your entity. If applicable, your small business status will ber of employees, assets, or megawatt hours, and NAICS codes entered in the Assertions Representations and Certifications portion of this registration.
✓ Woman Owned Business	
✓ Women-Owned Small Business — Footomically Direct/contract Women	Oursed Small Rusiners
Economically Disadvantaged Women- Joint Venture Women-Owned Small Busin	
Joint Venture Economically Disadvantage	
Community Development Corporation Ow	
Minority Owned Business	

Cancel Previous Save and Continue 28

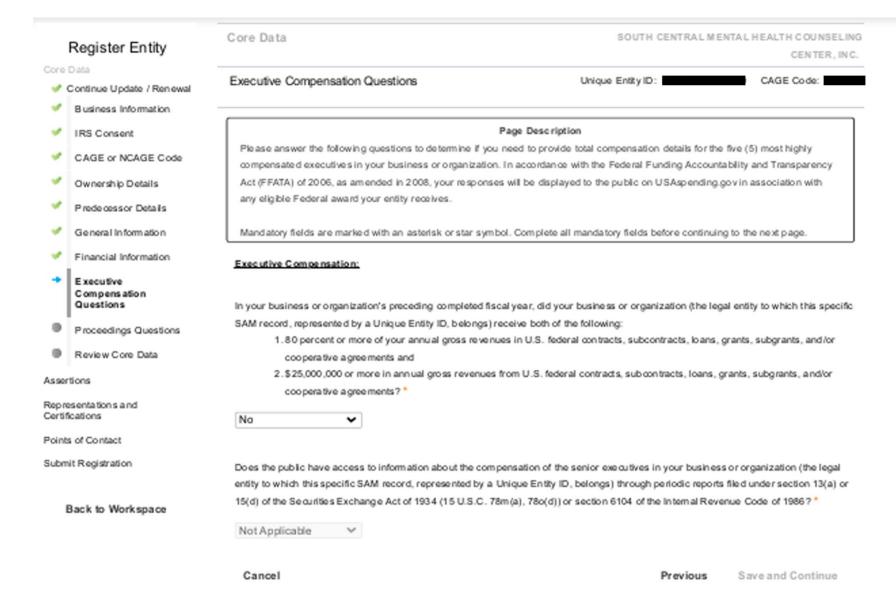
Register an Entity

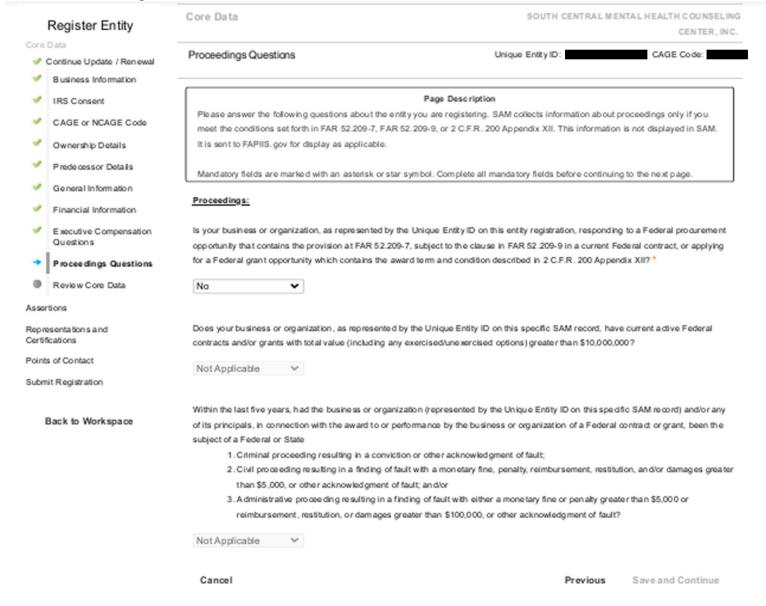
Core Data Assel Consulting LLC Register Entity Financial Information Core Data Continue Update / Renewal Page Description Please enter the requested information about the entity you are registering. The financial information you provide on this page will be Business Information used for payment purposes if you receive a Federal award. ✓ IRS Consent ✓ CAGE or NCAGE Code Mand atory fields are marked with an asterisk or star symbol. Complete all mandatory fields before continuing to the next page. General Information Do you accept credit cards as a method of payment? * Financial Information Executive Compensation Questions BANK OF AMERICA, N.A. - Checking Proceedings Questions Review Core Data Electronic Funds Transfer (EFT): Account Type: * Checking Representations and Certifications Financial Institute: Points of Contact Submit Registration Update Banking Information ABA Routing Number: * Back to Workspace Account Number: * Lockbox Number: Automated Clearing House (ACH): Please enter at least one method of contact for your A.C.H below. A.C.H U.S. Phone: * (xxx)xxx-xxxx A.C.H Non-U.S. Phone: **** A.C.H Fax: (xxx)xxx-xxxx A.C.H Email: Remittance Address: Name: Address Line 1: * Address Line 2: City: * State/Province 1 Country: UNITED STATES ~ ZIP/Postal Code: Only add an additional account if you have more than one set of U.S. Add Additional Account banking information for this Unique Entity ID (DUNS). Note: primary banking information can be changed by writing over the ABA Routing Number and Account Number and saving the page.

Previous

Save and Continue

Cancel





Representations and Certifications

Financial Assistance Response

Page Description

This page provides a common set of certifications and representations required by Federal statutes or regulations in accordance with the grants guidance under Title 2 of the Code of Federal Regulations (2 CFR 200.208 Certifications and Representations). If you intend to apply for, or are already a recipient of a Federal grant or agreement, you must agree to the following grants certifications and representations.

You are required to keep these grants certifications and representations current, accurate, and complete as part of your entity registration in SAM. Note, these may not include all federal requirements that apply to your project or program. Federal assistance awarding agencies will notify you if they require additional certifications. If you have questions, please contact the awarding agency as applicable.

Mandatory fields are marked with an asterisk or star symbol. Complete all mandatory fields before continuing to the next page.

Does [Legal Business Name] wish to apply for a Federal financial assistance project or program, or is [Legal Business Name] currently the recipient of funding under any Federal financial assistance project or program?*

- Yes
- No

CANCEL

PREVIOUS

SAVE AND CONTINUE

Financial Assistance General Certifications and Representations

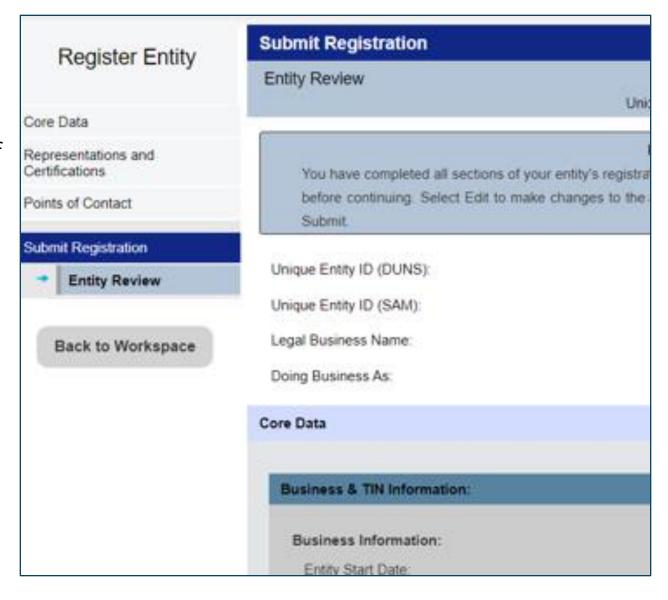
As the duly authorized representative of the [Legal Business Name] , I certify that [Legal Business Name]

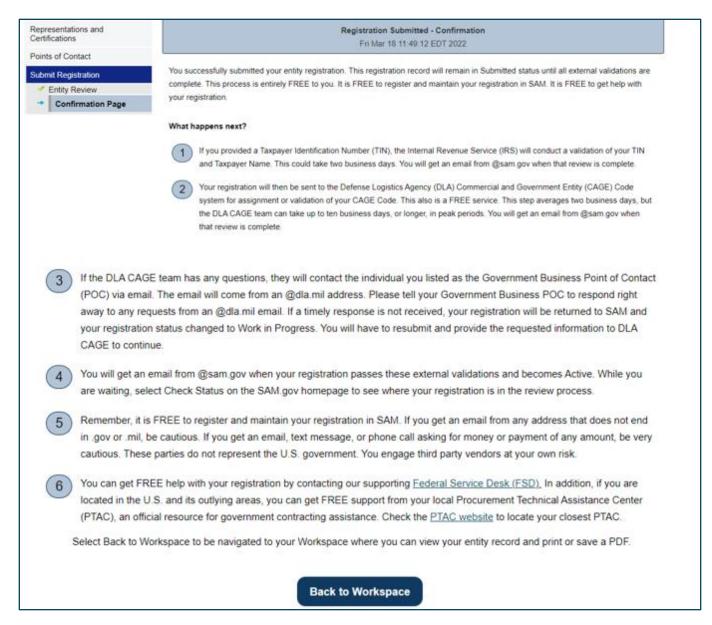
- 1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost when applicable) to ensure proper planning, management and completion of any financial assistance project covered by this Certifications and Representations document (See 2 CFR §200.113 Mandatory disclosures, 2 CFR §200.213 Suspension and debarment, OMB Guidance A-129, "Policies for Federal Credit Programs and Non-Tax Receivables").
- 2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives (See 2 CFR §200.302 Financial Management and 2 CFR §200.303 Internal controls).
- Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain (see 2 CFR §200.112 Conflict of interest).
- 4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency and provide financial and performance information consistent with program requirements (See 2 CFR §200.301 Performance measurement). Note: This does not apply to awards that support research that use the Research Performance Progress Report.
- Will comply with Post-Federal Award Requirements related to payments (See 2 CFR §200.305 Payment).
- 6. Will comply with required financial and compliance audit requirements as applicable (See 2 CFR 200 Subpart F-Audit Requirements).
- 7. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing financial assistance awards and any financial assistance project covered by this certification document.
- 8. Will comply with U.S. statutory and public policy requirements, as applicable, including but not limited to:
 - a. National Defense Authorization Act for Fiscal Year 2014, PL 113-66, Division A, Title VIII, subtitle D, section 831.;
 - b. Trafficking Victims Protection Act (TVPA) of 2000, as amended, 22 U.S.C. 7104(g).
 - c. Drug Free Workplace, 41 U.S.C. 8103.
- d. Protection from Reprisal of Disclosure of Certain Information, 41 U.S.C. 4712.
- e. National Environmental Policy Act of 1969, 42 U.S.C. 4321 et seq
- f. 2 CFR Part 25 Universal Identifier and System for Award Management
- g. 2 CFR Part 170 Reporting Subaward and Executive Compensation
- h. 2 CFR Part 180 OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement)
- i. Civil False Claims Act, 31 U.S.C. 3730
- j. Criminal False Claims Act, 31 U.S.C. 3729, 18 U.S.C. 287 and 1001

- Points of Contact (POCs)
 - Mandatory
 - ❖ Accounts Receivable POC
 - Electronic Business POC (Ebiz POC)
 - Government Business POC
 - Optional but strongly recommended
 - Alternate Ebiz and Government POC
 - ❖Tip: Use the "Copy" button for quicker data entry if some POCs are the same person or using the same business address.

Accounts Receivable POC			
Title:			
First Name: *			
Middle Initial:			
Last Name: *			
Email: *			
Phone: * US or Non US Phone is manda	itory		
US Phone:		(xxx)xxx-xxxx	
Extension:]xxxxxxx	
Non US Phone:] xxxx-xxxxxxxxxx	
US Fax:		(xxx)xxx-xxxx	
Notes:			
		a.	
Electronic Business POC			
Copy From	Please select a value	COPY	
Title:			
First Name: *			
Middle Initial:			
Last Name: *			
Email: *			
Phone: * US or Non US Phone is mandatory			
US Phone:		(xxx)xxx-xxxx	
Extension:		1	
		xxxxxxx	
Non US Phone:		x000x-x0000000000	
Non US Phone: US Fax:			
		3 3 3000x-30000000000	
US Fax:		3 3 3000x-30000000000	

- Entity Review
 - Print entire registration as pdf and save for your records
 - Very useful for comparing next year when you are renewing the registration





Status in Workspace will read Submitted



Submitted

Unique Entity ID:

LLKPKR237V55

Doing Business As:

ASSEL GRANT SERVICES

Purpose of Registration:

All Awards

Expiration Date

Oct 20, 2023

CAGE/NCAGE:

80HD8

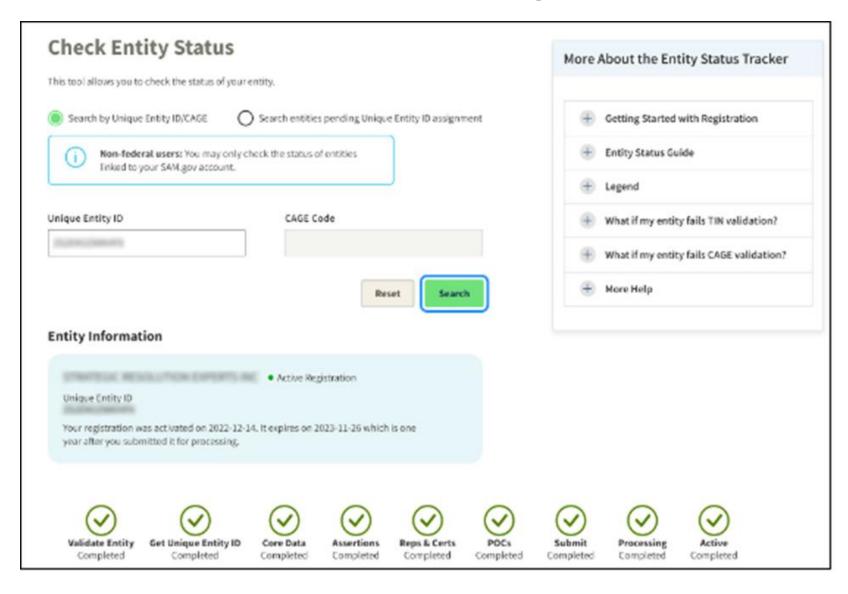
Physical Address:

2217 SE KING ST

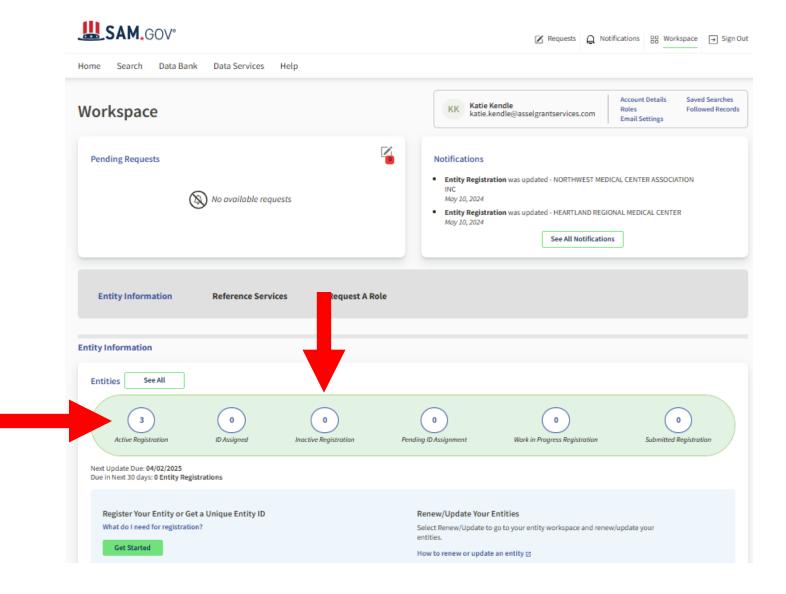
LEES SUMMIT, MO 64063-5169

USA

Status Tracker Located on Home Page



From the main screen, go to Workspace, and under Entity Information, locate your registration (usually Active or Inactive).



What would you like to update?

I would like to update my Points of Contact

Points of Contact updates are effective immediately. This update does not replace your required annual entity renewal. If you want to update any other information, you must update/renew your entire entity registration.

I would like to update/renew my entire Entity Registration.



Updated Entity Details Available

ASSEL GRANT SERVICES

Doing Business As: ASSEL CONSULTING LLC

2217 SE KING ST LEES SUMMIT, MO 64063-5169 USA

Updates to your entity registration information generally require IRS and CAGE validation, which can take up to ten business days. Once you submit an update, you cannot make changes until the submitted registration is processed.

An entity registration must be updated/renewed every 365 days to remain active and will expire if you do not renew it in time. An expired registration may affect your ability to do business with the federal government.



What do I need for registration?

Download our guide.

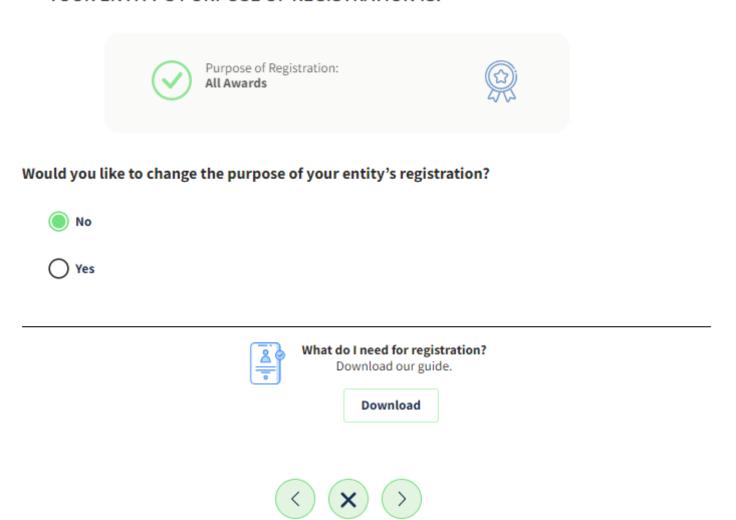
Download







YOUR ENTITY'S PURPOSE OF REGISTRATION IS:



Previous

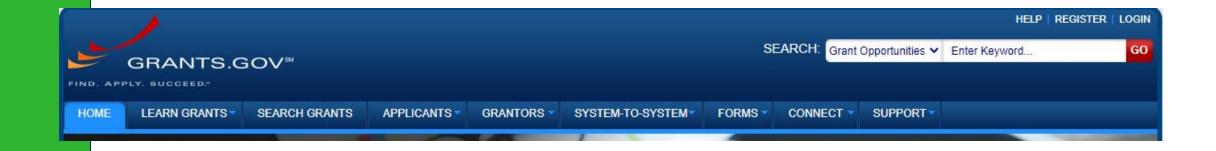
Cancel

- You will review and confirm the entity's current registration details.
- There will be several screens similar to initial entity registration.
- You can make changes if needed, or simply confirm and continue.
- You may need your MPIN.
- You may be asked multiple times to enter confirmation codes from your email.

Name.			
Taxpayer Identification Number (TIN):			
<u>Γaxpayer Address:</u>		COPY MAILING ADDRESS	COPY PHYSICAL ADDRESS
Address Line 1*:	480 S ROGERS RD		
Address Line 2:			
City*:	OLATHE		
State/Province*:	KANSAS	•	
ZIP/Postal Code*:	66062		
Country*:	UNITED STATES		▼
Type of Tax:	Applicable Federal Tax		
Tax Year (YYYY)*: (Insert Most Recent Tax Year)	2019		
Name of Individual Executing Consent*:	Erin Dugan		
Title of the Individual Executing Consent*:	PRESIDENT/CEO		
Signature*:	Enter your	MPIN here	
Date:	Date will p	opulate when you select Save a	nd Continue.

Grants.gov





REGISTER



Registering with Grants.gov

One account to manage all your profiles, applications, and subscriptions.

Applicants

- 1. Complete the required form fields.
- 2. Confirm your email address.
- Add an organization applicant profile or an individual applicant profile after registering.

Learn more on the Applicant Registration page.

Grantors

- Complete the required form fields.
- Confirm your email address.
- Ask your agency point of contact to associate your email address with the agency.

Learn more on the Grantor Registration page.

Get Registered Now »

GRANTS.GOV > Register

REGISTER



Please enter your information below to create an Account.

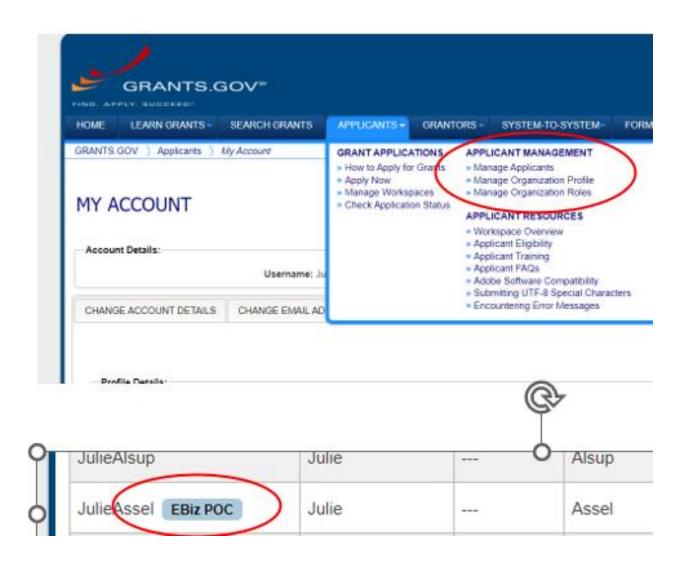
- . Required fields are denoted with an asterisk (*).
- The following special characters are allowed: question marks, periods, dashes, underscores, and @ symbol (Password is not subject to these restrictions).
- . Username cannot resemble UEI. 12 character usernames must contain a special character.
- <u>Password requirements:</u> Your password must contain at least eight characters including: at least one uppercase letter (A-Z); at least one lowercase letter (a-z); at least one number (0-9); and at least one special character (e.g.! @ # \$ % ^ & *). Your password must not contain dictionary words, names, or your Username.
- . If Mobile Phone Number is provided, it must be a US number and it can be used to reset forgotten password.

Contact Information:			
*First Name:			
Middle Initial:			
*Last Name:			
*Email Address:			
*Primary Phone Number:			
Mobile Phone Number (US Only):			
	(Can be used to reset forgotten password)		
Confirm Mobile Phone Number:			
Account Details:			
*!!			
*Username:			
*Password:		(Case Sensitive)	
*Confirm Password:		(Case Sensitive)	
Communications:			
Subscribe:	GRANTS.GOV ALERTS	ormation about Grants gov	
	Yes, I want to receive email messages containing time-sensitive information about Grants.gov changes that potentially impact users.		
	GRANTS.GOV NEWSLETTER		
	Yes, I want to receive occasional emails highlighting system enhance and other topics relevant to the federal grant community.	ements, training resources,	

- Save your Grants.gov password, as other systems will occasionally require it (such as ASSIST in eRA system).
- You will be prompted to link your Grants.gov account to a Login.gov account.
- If you already have a Login.gov used for SAM access, use the same account here.
- If not, you can create a Login.gov account at this point.

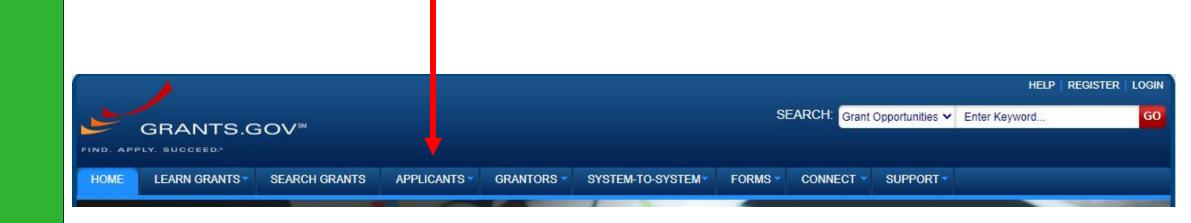
Register the Ebiz POC

- Create a user registration in Grants.gov and Login.gov exactly the same way.
- Use the same Login.gov account as for SAM.
- Grants.gov will recognize your email address and UEI as matching SAM and assign you the Ebiz POC role.
- Ebiz POC indicated beside username

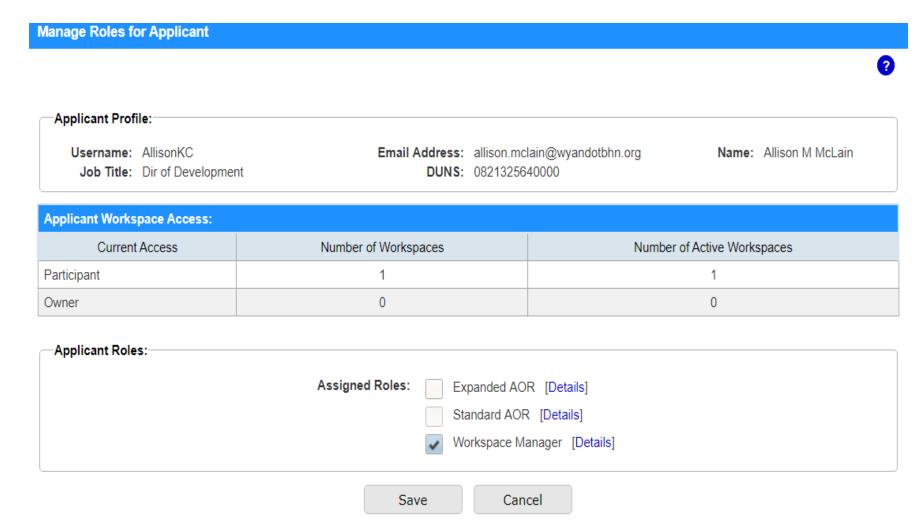


Register the Ebiz POC

- Existing Account
 - ❖If Ebiz POC is unknown
 - Check SAM record
 - In Grants.gov, add the organizational profile to your individual account. The system will send a confirmation email to the Ebiz POC, and you will be copied on that email.



Assign Roles



SEARCH GRANTS				
BASIC SEARCH CRITERIA: Keyword(s): Opportunity Number: CFDA: SEARCH				
OPPORTUNITY STATUS: ✓ Forecasted (185) ✓ Posted (2,528) ☐ Closed (3,610) ☐ Archived (53,896)				
▼ FUNDING INSTRUMENT TYPE: ✓ All Funding Instruments ☐ Cooperative Agreement (997) ☐ Grant (1,925) ☐ Other (106) ☐ Procurement Contract (43)				
▼ ELIGIBILITY: ✓ All Fligibilities				



VIEW GRANT OPPORTUNITY



DHS-20-USFA-043-00-01
Fiscal Year (FY) 2020 State Fire Training (SFT) Systems Grant Program
Department of Homeland Security
Department of Homeland Security - FEMA

« Back | Link

Apply Subscribe

SYNOPSIS

VERSION HISTORY

RELATED DOCUMENTS

PACKAGE

Print Synopsis Details



-General Information

Document Type: Grants Notice

Funding Opportunity Number: DHS-20-USFA-043-00-01

Funding Opportunity Title: Fiscal Year (FY) 2020 State Fire Training (SFT)

Systems Grant Program

Opportunity Category: Discretionary

Opportunity Category Explanation:

Funding Instrument Type: Grant

Category of Funding Activity: Other (see text field entitled "Explanation of Other

Category of Funding Activity" for clarification)

Category Explanation: Fire Service Training

Expected Number of Awards: 50

CFDA Number(s): 97.043 -- State Fire Training Systems Grants

Cost Sharing or Matching Requirement: No

Version: Synopsis 2

Posted Date: Jun 08, 2020

Last Updated Date: Jun 08, 2020

Original Closing Date for Applications: Jul 17, 2020

Current Closing Date for Applications: Jul 17, 2020

Archive Date: Aug 17, 2020

Estimated Total Program Funding: \$1,000,000

Award Ceiling: \$20,000

Award Floor: \$20,000

APPLY NOW USING WORKSPACE



If you know the Funding Opportunity Number or the Opportunity Package ID for which you would like to create a Workspace, please enter it below. Otherwise, go to Search Grants to search open Opportunities.

—Please enter Opportunity information:—				
Please enter Opportunity information.				
Funding Opportunity	y Number:	DHS-20-USFA-043-00-	-01	
Opportunity Pa	ackage ID:			
Please enter required information for new Workspace:				
*Profile: Assel Grant Services (0809922730000)				
*Application Filing Name:	New			
	Create W	Vorkspace Cancel		

DOJ JustGrants

- JustGrants The Department of Justice's new Grants Management System
- ❖Part I Submit the SF-424 and SF-LLL via Grants.gov
- Part II Submit the full application via JustGrants



58

Grants.gov Forms

Application for Federal Assista	ance SF-424			
* 1. Type of Submission:	* 2. Type of Application:	* If Revision, select appropriate letter(s):		
Preapplication	New			
Application	Continuation	* Other (Specify):		
Changed/Corrected Application	Revision			
* 3. Date Received: Completed by Grants.gov upon submission.	4. Applicant Identifier:			
5a. Federal Entity Identifier:		5b. Federal Award Identifier:		
State Use Only:				
6. Date Received by State:	7. State Application	Identifier:		
8. APPLICANT INFORMATION:	'			
* a. Legal Name:				
* b. Employer/Taxpayer Identification Nu	ımber (EIN/TIN):	* c. Organizational DUNS:		
d. Address:		1		
* Street1:				
Street2:				
* City:				
County/Parish:				
* State:				
Province:				
* Country: USA: UNITED STATES				
* Zip / Postal Code:				
e. Organizational Unit:				
Department Name:				
		Division Name:		
		Division Name:		
f. Name and contact information of p	person to be contacted on m			
f. Name and contact information of p	person to be contacted on m	atters involving this application:		
		atters involving this application:		
Prefix:		atters involving this application:		

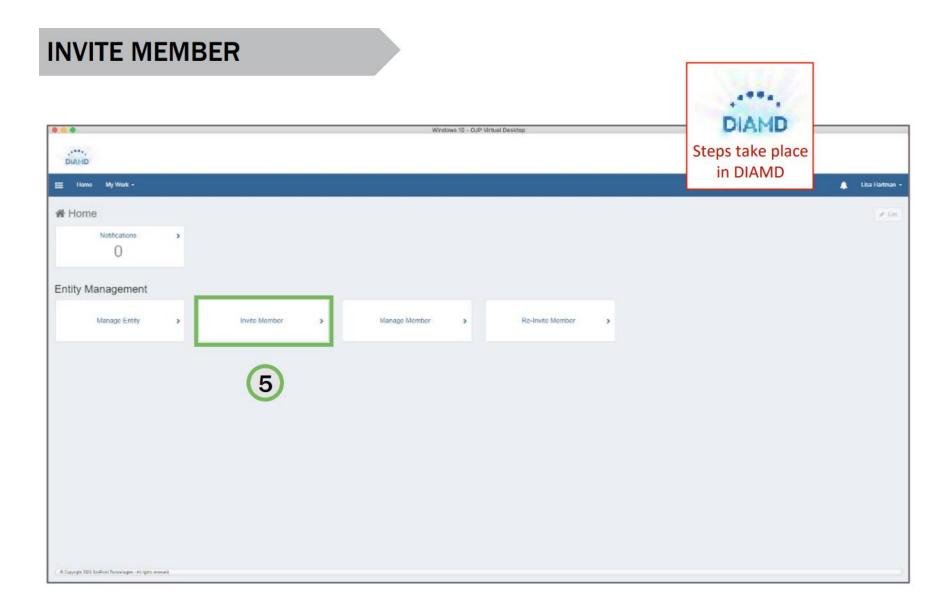
DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

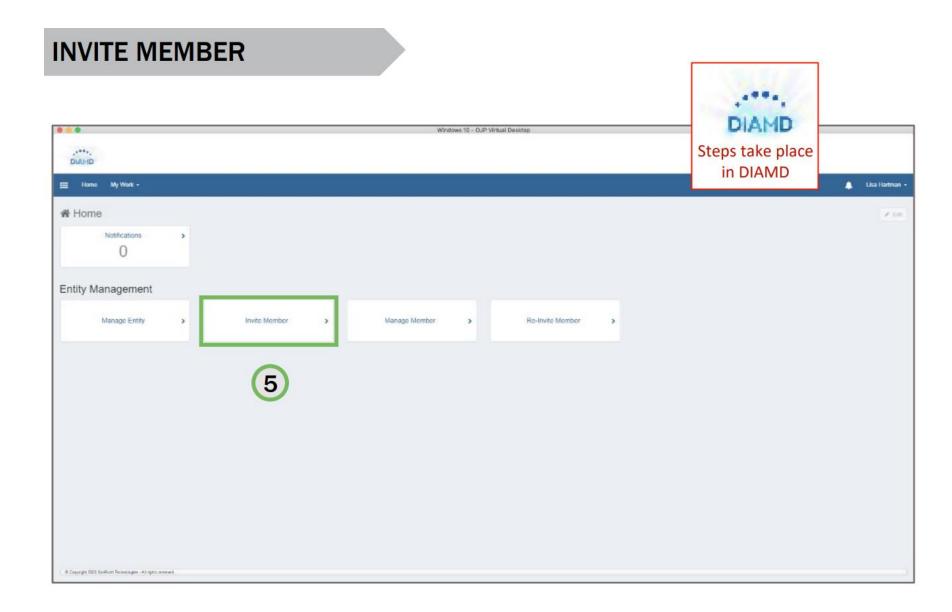
OMB Number: 4040-0013 Expiration Date: 02/28/2025

і. * Турє	of Federal Action:	2. * S	tatus of Fede	ral Action:	3. * Re	eport Type:		
a.	contract		a. bid/offer/applica	ation	\boxtimes	a. initial filing		
	grant	\geq	b. initial award			b. material change		
	cooperative agreement		c. post-award					
=	oan							
	oan guarantee							
	oan insurance							
_	ne and Address of Reporting	Entity:						
∑ Pri	me SubAwardee							
Name								
Street 1				Street 2				\neg
City		State	_			Zip [
, L								
Congression	al District, if known:							
5. If Rep	orting Entity in No.4 is Subay	wardee.	Enter Name	and Address of Prin	ne:			
		,						
i. * Fede	eral Department/Agency:			7. * Federal Progr	am Naı	me/Descriptio	n:	
				Assistance Listing Numb	oer 🗆			
				if applicable:				
3. Feder	al Action Number, if known:			9. Award Amount	, if knov	vn:		
				\$				
0 - N-	and Address of Labbridge	. Dania						
	me and Address of Lobbying	Regis	trant:					
Prefix	* First Name			Middle Name				
Last Name				Suffix				
Street 1				Street 2				— I
L								
City		State				Zip		
Indivi	dual Performing Services (incl	idina addro	es if different from No	100				
Prefix	* First Name	ading addre	33 II GIII CI CI II II II II	Middle Name				
	That Name							
Last Name				Suffix				
Street 1	·			Street 2				\neg
City [State				Zip		
1. Informa	ation requested through this form is authorized was placed by the tier above when the transi	by title 31 L	J.S.C. section 1352.	This disclosure of lobbying activ	vities is a m	aterial representation	of fact upon w	hich
the Cor	ngress semi-annually and will be available for	oublic inspe-	ction. Any person wi	no fails to file the required disclos	sure shall b	e subject to a civil per	nalty of not less	than
	0 and not more than \$100,000 for each such for	anure.						
Signature	Completed on submission to Gran	its.gov						
Name:	Prefix * First Nam	е		Middle Nari	ne			
	* Last Name	_		Suffix				
			,					
tle:			Telephone No.:		Date:	Completed on su	bmission to	Grants.gov

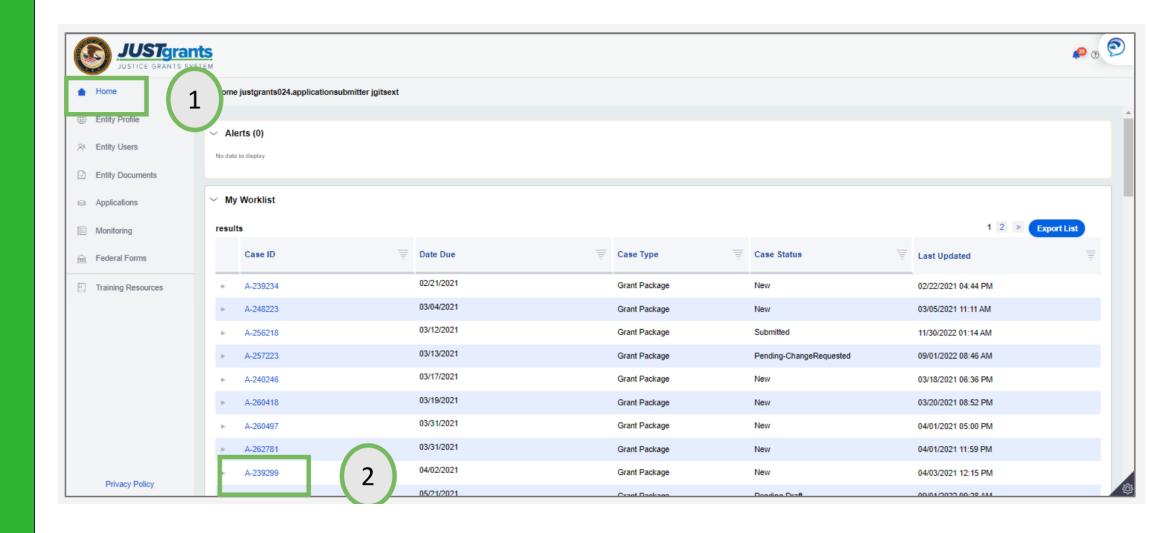
DOJ JustGrants-DIAMD



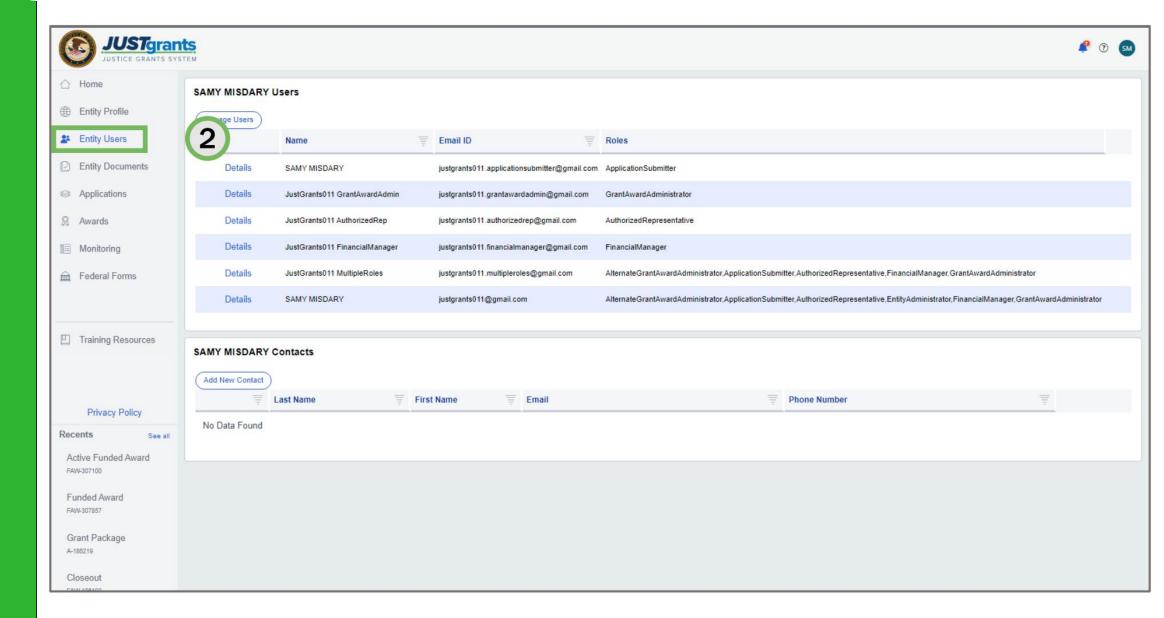
DOJ JustGrants-DIAMD



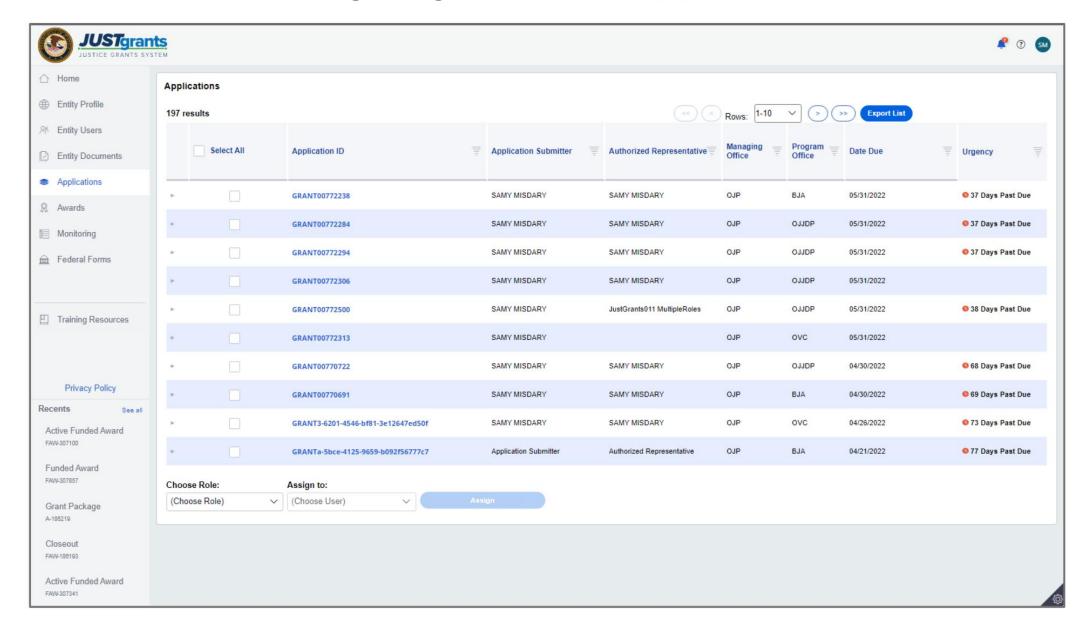
DOJ JustGrants-My Worklist or Applications



DOJ JustGrants-Authorized Representatives



DOJ JustGrants-Assigning Roles to Applications



Questions?

Email:

Julie.Assel@AsselGrantServices.com

Phone: (913) 908-4150

